

The **Parks and Recreation Board** met Monday, April 18, 2011, 4:30 pm, at City Hall, Council Chambers. Present at said meeting were Karen Springer, John MacDonald, Patrick Flannelly, Aimee Jacobsen, Richard Shockley and Attorney Andy Gutwein. Joe Payne, Pennie Ainsworth, Chris Foley, Lee Booth, Brenda Lorenz and Cheryl Kolb represented the department. Also present was City Council President, Ann Hunt. Absent from the meeting were Council members Gerald Thomas, Gerry Keen and staff member, Dan Dunten.

Karen convened the Board at 4:36pm.

The first item of the agenda was the approval of the minutes from the March 21, 2011 meeting. Aimee motioned to approve the minutes. Pat seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Passed photo of Chauncey Men's Cooperative helping with clean-up of Tommy Johnston Park.

Assistant Superintendent – Pennie reported on the following:

- We have 28 teams in the Coed League, down from 32 last year. There is a schedule conflict meeting tomorrow. The Men's League has 10 teams, the same as last year. Their schedule conflict meeting will be Wednesday. Next Wednesday, we have an umpires meeting. We will schedule games and have a short umpire clinic. League play starts the week of May 9.
- The Mayor has raised \$3,600 so far for this year's Global Fest. Our next committee meeting is Friday, May 6.
- I have entered all of the summer recreation programs on the department's web site.
- Sue & I attended the Aquatics Workshop and learned that we have to add two ADA accessible entrances to the main pool and one ADA entrance to the medium pool. All work has to be complete by March 2012.
- Next week Chris and I will be attending the IPRA Central District meeting in Columbus.

Parks – Lee reported on the following:

- Inspections (softball audit)
- Finishing the dock at the boat house
- Finished opening parks for the summer
- Beginning mowing at the parks
- Preparing softball fields for the season
- Preparing the pool for the summer

Recreation Report – Chris reported on the following:

- The summer brochure was mailed to approximately 3,800 customers. Mail-in registrations are being entered with walk-in and call-in registrations starting on Thursday, April 21.
- The Parks & Recreation server was migrated over to new City server which is housed in the Police Dept.
- Summer programs are being scheduled and the brochure is being prepared.

- A new Spring Non-Contact Football program was introduced this year. Shane Fry & Rick Roseman, W.L.P.E. teachers and coaches, are offering instructions on the fundamentals, offensive and defensive line play and 7-on-7 games. Seventy-seven children enrolled in this first year program.

Morton Center – Brenda reported on the following:

- WALLA has completed their classes. They had a very successful session. Morton's Spring Dance Recital will be held Saturday, April 30, at the Loeb Playhouse at 4:00pm. Complimentary tickets to the recital at Loeb are available today if anyone would like to attend.

- Morton will have a booth at the West Lafayette Farmers Market on May 4. We will be promoting our summer classes. Sandy Laing, a new instructor for us this summer, will be there from 3:00-4:30pm to give Tai Chi demonstrations, and Rachel Berard, one of our regular instructors, will be there from 4:30-6:30pm to do Zumbatomic demonstrations, which is Zumba for kids. Morton will also participate at the market August 24 and will promote our fall classes at that time.

Old Business

Morton Center Request

The Indian Women's Association (IWA), a non-profit organization based in West Lafayette, is requesting use of Morton Community Center to host a charity event on September 10, 2011. The event will showcase merchants, food and cultural items. The IWA is requesting permission to sell items or tickets to sell items for this event. The IWA Board will soon identify a needy local organization. The presenters, Anna Subramaniam (Padma) & Shalini Shah, mentioned the organization is looking at CASA, LARA and Child & Family Partners as possible recipients of their donation. Discussion followed. Pat motioned to approve the request, provided a minimum of 50% of the proceeds goes to one of the identified charities. John seconded the motion, and the motion carried.

Tommy Johnston Park

Joe noted we are continuing to work with the contractor to tweak the plan. Mark Diekmann, Chauncey Cooperative's advisor, said the boys would like the full basketball court and like the proposed plan. We received quotes for playground mulch installation today, and Tommy Johnston Park was one of the areas included. We will postpone that until after the playground work this summer. We have not sent out the request for quotes yet. We are still working with Engineering and are still trying to get some specifications on some of the parts. We are planning on working on the area after the students leave, and finishing before the students return for the fall semester. There will be some muddy spots that will be addressed during the fall seeding period to finish the landscape work. The funds are being provided through the Redevelopment Commission.

Waiver Policy

Chris presented information regarding the inclusion of a waiver policy in all of our rental agreements & class offerings. The board attorney, Andy Gutwein, is comfortable with the inclusion on forms. Discussion followed. Pat motioned to adopt the waiver language as presented by Attorney Gutwein. Aimee seconded the motion, and the motion carried.

University Farm Park Playground

Pennie reported that Aimee organized a group of families to meet with her and Chris at the park to receive input from those using the park, regarding the new playground equipment planned for the park. Discussion followed, with Pennie noting we are hopeful to have the new equipment installed this summer.

New Business**Morton Center Request**

Joe presented a request from Purdue University College of Liberal Arts, Department of English, to waive the rental fee for an upcoming event at Morton Community Center on Saturday, April 30, from 9:30am-4:00pm. The group is hosting a "West Lafayette History Block Party," which will be a celebration of West Lafayette History and a "report" to the community of the work done in partnership with West Lafayette individuals and organizations by members of the American Studies/English class, "Archival Theory & Practice". Community partners include West Lafayette City Hall, West Lafayette Fire Department, WBAA, West Lafayette Public Library, Greater Lafayette Chinese Alliance Church, and Westminster Village. The event will also serve as introduction to a long-term project to establish a West Lafayette History and Research Center, a partnership between the West Lafayette Public Library and Purdue University. Aimee motioned to approve the request as presented. John seconded the motion, and the motion carried.

West Lafayette Library Request

Pennie presented the annual request from the library for their Summer Reading Program incentive. In years past, they have requested forty single admission pool passes. This year they would like to increase the request to sixty passes. Pat motioned to approve the request as presented. Richard seconded the motion, and the motion carried.

Cumberland School Request

Joe presented a request from the Cumberland School Safety Committee Co-Chairs, Cumberland Elementary Parent Council, requesting 20 single admission pool passes. The passes will be included with other prizes for a raffle, which will be held for 20-30 families appearing in a video showing the new procedure for dropping off at Cumberland School. Discussion followed. Pat motioned to approve giving Cumberland School Safety Committee 20 single-admission pool passes per the request presented. Richard seconded the motion, and the motion carried.

West Lafayette School Board – Karen reported the following:

- A tennis court storage shed will be built at the north end of the Cumberland tennis courts prior to the fall season. A donation from a West Lafayette family plus Athletic CPF funds will pay for this.
- For us to provide our input and to see what effects there will be to us, financially or policy related, we continue to monitor education and budget bills at the Statehouse.

Wabash River

Richard reported that he and Andy attended the last meeting, noting the WREC Board has purchased some additional property. They will be providing an update to where we are now, and where we are going, by the end of June. Richard noted we would be receiving a copy of their report. Richard also reported they are still trying to acquire some additional properties. This will probably be the theme for several years to come, and they are making good progress. The executive committee will be meeting this month. The full board will meet towards the end of May.

Other**Goose Round-Up**

Joe reported the Department of Natural Resources would be doing a Goose Roundup for 2011 at the Celery Bog Nature Area. We have approved this routinely in the past. Dean Zimmerman, a district biologist, coordinates the program. He noted having a summary of last years Goose Roundup, where they band them as part of their research endeavor. Discussion followed.

Neighborhood Associations Meeting

Joe reported there would be a meeting tonight at 6:30pm, where he will be talking about various parks and trails projects. Also, Don Ferguson, who works for the senior center, Jenks Rest, and manages the Sharp Program, will be providing information about assisting senior home owners with house repairs, etc.

Purchase Order

Joe reported we have an appropriation through the Economic Development Income Tax Fund, and after receiving quotes, we would like to issue a purchase order for \$5,064.00 to Freedom Lawns, the successful quoter for landscape contract maintenance of the INDOT-owned Sagamore Parkway median islands.

Prospective Renters for the Boathouse

Joe reported he met with folks during an open, noon and afternoon, session at the boathouse. We have five boats already interested in racks, which is fine at this point. Due to the excessive amount of rainfall we have received, the area is quite a mess and needs some time to dry out. Everything is done essentially, except the ramp connecting from the bank down to the dock. The consensus is that everyone is happy with fee structure, and understand the fees may increase in the future. They like what we have done to be flexible on setting up their rack systems, etc.

Playground Mulch Installation

Joe mentioned earlier that quotes were opened at the Board of Works meeting for the mulch installation at the Morton Center Playground, the Peck-Trachtman Playground, and Tommy Johnston Fitness Area. We will be proceeding with this, and Joe will keep the board informed.

Park Board Meeting Changes

Joe suggested switching the May meeting scheduled to meet at Lilly Nature Center to the Riverside Skating Center, and then switching the October meeting at Riverside Skating Center to Lilly Nature Center due to the current Lindberg Road construction. The board agreed to the changes.

Tippco Soccer Association

Andy presented information regarding the Tippco request from Kevin Dittman at last month's meeting. Due to current zoning, it would be necessary for the Park Board to enter into a lease agreement with Calvary Baptist Church for \$1.00 per year for ten years, and then we would in turn lease it to, or have a Use Agreement, with Tippco. This would assist in allowing that particular use of the property to continue due to the current zoning structure. Discussion followed.

Morton Surplus

Brenda requested permission to declare a list of equipment as surplus. Richard motioned to approve the list of equipment as surplus as presented. Pat seconded the motion, and the motion carried.

Pay Claims

Richard motioned for claims to be paid. Aimee seconded the motion, and the motion carried.

Adjourn

Richard motioned to adjourn the meeting. Pat seconded the motion, and the meeting adjourned at 5:58pm.

Presiding Officer

Secretary